



# PIRBRIGHT PARISH COUNCIL

## Highways & Environment Committee

Minutes of the meeting held on Tuesday 12 October 2010 at 8.00pm in the Parish Shop.  
Present were: Cllr B. Clinton, Cllr A. King, Cllr R. Richmond and Cllr J. Standing.  
Cllr N. Sutcliffe (SCC) and Mrs L. Graham (Clerk) were also in attendance.

1. **1:1 Apologies for absence:** *Cllr R. Nevins.*  
**1:2 Declarations of interest:** *None.*
2. **To Elect a Chairman for the Committee**  
*Cllr A. King was unanimously elected as Chairman for the Committee.*
3. **3:1 Minutes of previous meeting**, on 20 January 2010: *Approved.*  
**3:2 Matters arising:** Cllr Standing requested that item 3:1 (road safety issues in Church Lane) be brought back for further discussion at the next committee meeting .  
*Action: it was also agreed to invite Cllr Sutcliffe to a site visit during the rush hour.*
4. **Road Safety**  
**4:1 To Discuss the Installation of Vehicle Activated Signs (VAS) in Pirbright**  
**4:1:a** Under item 3:2 of the previous committee meeting, PC Redfern had stated that it was a long hard process to obtain Highways Authority permission to install VAS. However, in June 2010, the Guildford Local Committee agreed a policy that would allow parish councils to do so under strict guidelines. A copy of a email from Derek Lake outlining some of the conditions, training and other requirements was circulated to committee members with the agenda papers.  
**4:1:b** Members expressed concern about the doubts raised about effectiveness of the signs, in that when too many are deployed their effect is weakened as drivers become accustomed to them.  
*Action: it was agreed to delay a decision until contact is made by PC Redfern with costs of training and equipment.*  
**4:1:c** Members were interested in the Radar Traffic Classifier, a portable piece of equipment now being used in Ash parish, which collects data on speed and types of passing vehicles. It is costly (£3,200 in 2007) but could perhaps be shared with other parishes.  
*Action: Cllr Sutcliffe offered to discuss this idea with Worplesdon and Normandy PCs.*  
**4:2 To Receive an Update on Community Speed Watch**  
There is an active group working in School Lane but no local co-ordinator and Cllr Richmond has not seen any reports lately.  
*Action: it was agreed to contact the members of the School Lane group and to ask PC Mike Patey for further information.*  
**4:3 To Review the Highways Maintenance Schedule**  
The updated maintenance schedule had been circulated to members with the agenda papers. It was noted there were items from 2007 still apparently unresolved and some of these had been reported again. It was recognised that the decision for work is taken on a priority basis by the Community Highways Officer and that sometimes scheduled maintenance is delayed because of emergencies.  
*Action: it was agreed to continue reporting problems to SCC and to request committee members to inform the Clerk when the work has been carried out.*
5. **Flooding**  
**To Discuss GBC's Multi-Agency Plan**  
**5:1** Pages mentioning Pirbright in the GBC plan were circulated in members' agenda papers, with an overview on the types of flooding and definitions, roles and responsibilities for future events. The document is a supplement to Guildford Borough's Strategic Flood Risk Assessment, forming

part of the Guildford Development Framework evidence base. It covers the whole borough, which is divided into flood area tables with Pirbright as Area 10, and includes maps showing the places where flooding has occurred in the past.

*Action: more information will be sought about GBC's application to the Environment Agency for a "Flood Defence Grant in Aid" for a catchment study of the Hodge Brook, to identify areas where flood alleviation works could be carried out in order to balance its flow.*

**5:2** The document contained lists of village halls around the borough that could be used as a refuge in the event of a flooding emergency. This raised the question of the formation of parish emergency plans and the Clerk was requested to find an example of one in another parish for discussion at a future meeting.

**6. Parking**

**To Consider Whether to Make Extra Parking Provision on The Green**

The lack of parking space and subsequent overflow of cars on to parts of the Green near the outer car park was raised at the September meeting of the Hall & Finance Committee and referred by the full Parish Council to the H & E committee.

Members considered three options:

- to install posts to prevent vehicles from further encroachment by vehicles onto the grass, or
- to install a mesh in the grass to protect the grass from being churned up by parked cars, or
- to do nothing about the current situation, whereby parking overflows from the car park onto the Green and the Avenue de Cagny, making it dangerous and difficult for passing traffic.

A tarmac extension to the car park was not an option favoured by members.

*Action: it was agreed to find more information on protective mesh, to make a sketch of the possible area for its installation and also positions where posts might be placed.*

*Cllr Sutcliffe offered to obtain copies of leaflets from SCC about the current Park Smart campaign.*

**7. Other business**

Cllr Sutcliffe provided information from SCC offering to install and maintain grit bins in the parish over a period of 10 years at a cost of £2,500.

*No further action will be taken on this at the moment.*

Signed.....

Date.....